

WEST OF SCOTLAND ARCHAEOLOGY SERVICE.

Glasgow, 24th January 2013.

West of Scotland Archaeology Service Joint Committee.

Present:	Lawrence Fitzpatrick (Convener) Stewart Miller Frank McAveety Chris Gilmour Mary Kilpatrick Eileen Logan Douglas McAllister	West Lothian Council East Renfrewshire Council Glasgow City Council Renfrewshire Council South Ayrshire Council South Lanarkshire Council West Dunbartonshire Council
Apologies:	Iain Angus MacDonald Stephanie Primrose John Hunter	Argyll and Bute Council East Ayrshire Council North Ayrshire Council
Also present:	Hugh McBrien Karl Doroszenko Julie Nicol Liz Davidson Cathy Johnston Neil Feggans Gwen McCracken Alan Williamson Ranald Dods Maureen Hughes (Clerk)	West of Scotland Archaeology Service East Ayrshire Council East Renfrewshire Council Glasgow City Council Glasgow City Council South Ayrshire Council South Lanarkshire Council West Dunbartonshire Council West Lothian Council Glasgow City Council

Archaeology of the Glasgow Commonwealth Games Athletes' Village - Presentation noted.

1 There was heard a presentation by Bruce Glendinning, CFA Archaeology Ltd highlighting the work undertaken by his company regarding the archaeology findings at the Glasgow Commonwealth Games Athletes' Village.

After discussion, the joint committee thanked Bruce Glendinning for his presentation.

Appointment of Councillor Lawrence Fitzpatrick as convener unanimously approved.

2 The Clerk advised the joint committee that in terms of its Minute of Agreement it required to appoint a convener. Councillor Miller, seconded by Councillor McAveety moved that Councillor Lawrence Fitzpatrick be appointed Convener. There being no other nominations, the joint committee unanimously agreed to appoint Councillor Fitzpatrick as convener.

Appointment of Councillor Stewart Miller as Vice-convener unanimously approved.

3 The Clerk advised the joint committee that in terms of its Minute of Agreement it required to appoint a Vice-convener. Councillor Fitzpatrick, seconded by Councillor McAveety, moved that Councillor Stewart Miller be appointed Vice-convener. There being no other nominations, the joint committee unanimously agreed to appoint Councillor Miller as Vice-convener.

Minutes approved.

4 The minutes of the meeting of the joint committee of 12th April 2012 were submitted and approved.

Matters arising.

5 There was heard a report by Hugh McBrien, intimating that

- (1) Proposed Business Plan – The Business Plan was still currently being worked on and that a report in this connection would be submitted to the next meeting.
- (2) Changes to Central Government Provisions for the Historic Environment – Discussions on this were still continuing, however it was anticipated that any changes would have implications for the Archaeology Service. A further update would be submitted to a future meeting.
- (3) Withdrawal of Inverclyde Council from the Service – A meeting with the Head of Planning at Inverclyde had still to be arranged. The Joint Committee agreed that the Convenor contact the Leader of Inverclyde Council to discuss the matter.

Annual Report of West of Scotland Archaeology Service 2011/12 noted.

6 There was submitted a report by the Manager of the West of Scotland Archaeology Service detailing the activities of the service for the year from 1st April 2011 to 31st March 2012, confirming that

- (1) during the report period the Service had been restructured following the early retirement of the former Service Manager in June 2011 and a new manager had been appointed from within the Service, and the resultant Senior Archaeologist vacancy had been left unfilled;
- (2) during the report period, the West of Scotland Archaeology Service had dealt with 1802 new casework items, compared with 1776 in the previous year, and carried out work on a further 241 casework items registered in previous years;
- (3) 891 new planning and listed building applications had been identified as potentially requiring archaeological advice across the area covered by the Service an increase of 9% on the previous year;
- (4) during the report period 299 new site records were added to the Sites and Monuments Record database, amendments or additions were made to 519 existing site records, 137 archaeological events records were added, and 148 archive records were created;
- (5) in contrast to earlier years, there was no download of data from the Royal Commission on Ancient and Historical Monuments of Scotland; and
- (6) there were 169 recorded archaeological events (excavations, surveys, watching briefs, desk-based assessments etc) during the report period.

After consideration, the joint committee noted

- (a) the report, which gave details on
 - (i) planning applications from 2007-12 for each of the joint committee's local authorities;
 - (ii) the running of the service;
 - (iii) the Sites and Monuments Record Maintenance and Development; and
 - (iv) advice to other local authorities and organisations;
 - (v) information and advice to developers/agents and to statutory undertakers;
 - (vi) agri-environment advice; and
 - (vii) management of the M74 completion archaeology contracts;

- (b) the annual performance statistics for 2011/12; and
- (c) the revenue account for the year ended 31st March 2012.

West of Scotland Archaeology Service – 2011/12 year end accounts noted – Adjusted Financial Programme 2013-16 agreed.

7 There was submitted and noted a report by the Treasurer setting out the revenue expenditure for 2011/12 for the West of Scotland Archaeology Service.

After consideration, the joint committee noted

- (1) the income and expenditure account and balance sheet which showed an accumulated surplus of £110,914 in the account for 2011/12;
- (2) a cash flow statement for the year ended 31st March 2012; and
- (3) an independent auditor's report.

Venue for future Joint Committee meetings agreed.

8 It was agreed that future meetings of the joint committee would be held in the City Chambers, Glasgow until further notice.

Date and time of next meeting.

9 It was agreed that the next meeting of the joint committee would take place in October 2013 at a date to be determined.